



**ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
January 28, 2016 1:00 p.m.**

Absent DeMars Absent Feringa X Heffner X Jenema X LaPointe
X Timmins X Wentzloff

Advisory: Absent Clark X Heinert X Henkel
Absent Kushman X McDonough X Winter

- A. **PUBLIC COMMENT:** No public
- B. **APPROVAL OF AGENDA:** Motion : Wentzloff made the motion to approve the agenda as presented. Timmins 2nd. Motion carried
- C. **INQUIRY AS TO CONFLICTS OF INTEREST:** none
- D. **ACTION:**
1. None
- E. **REPORTS**
1. None
- F. **NEW BUSINESS:**
1. North Bayside Park Design - *Klaus Heinert, Gosling Czubak*
a. Discuss phasing options for Summer '16 and Grant Proposal

Winter went over a hand-out he put together detailing the guidelines for the Michigan Natural Resources grant;

- Max request \$300k,
- minimum match 25%
- proof of match needs to be secured by October 1st.
- List of Eligible development projects. The projects the committee is focusing on are all on the list.
- Trust fund priorities.
- Scoring
- Two noted additions to the application; 10 day advance notice public hearing and a maintenance plan.

Klaus clarified that there is also a cap to the maximum match allowed which is 40%. Jenema clarified what is needed to turn in for the maintenance plan portion of the grant. It would be built into the park plan by the maintenance committee.

Klaus provided clarification.

LaPointe clarified the money that the trust fund would give, as well as how much money the township had toward the match. Asked if there was a resolution for the \$75k the township was putting for the match.

Jenema went over what the township has completed to date, which is dedicating \$25k a year for 3 years.

LaPoint talked about the money set aside by the GTRLC.

McDonough clarified that the GTRLC would be fund raising and that the money was not set aside. Matt will be going to the Feb. GTRLC board meeting to request acceptance of a formal partnership between the GTRLC and Acme Township. Also discussed that the Trust fund would accept a pledge from the conservancy as secure, it's best to turn it in with the application but it is not due until Oct. 1st.

Klaus discussed the trust fund point strategy as it related to the match dollars.

Klaus started the presentation explaining the useable green space as oppose to the darker green buffer zones, which would be storm water areas, buffers, berms or other green buffer. The park plan keeps the 3 large willow on the south end and designs the south end around them. Committee made a motion at the last meeting to keep the champion willow on the far south end. Discussed the parking issues; The south end shows a one way drop zone with limited ADA parking.

North end; The parking lot shows the expanded parking area that could utilize an exit off from Shore Rd. discussion followed debating the different configurations of the lot to best make it safe and user friendly. Including pros and cons of making the turn on to US-31 right turn only. Total parking would be about 70 spaces. Discussed configurations for RV parking and if the committee would like to widen the lot to accommodate RV's or just reconfigure the lines somewhere within the planned lot. Committee favored reconfiguring the lot to make room for RV's as opposed to making the lot larger. Talked about keeping a green buffer between the gas station and parking lot expansion so as not to feel right on top of the gas station. Green buffer between the two was the favored set up.

Other big ideas discussed included;

- Retaining wall
- Mobi mats and a transfer chair
- Pavilion
- Garden club- community garden area
- Rain gardens/ storm water solutions
- TART trail connector
- Playground, pavilion
- Drinking fountain/water bottle refill area
- Kayak launch

Klaus explained that pricing on all the components varied on a range from high end to low end. He used a middle ground for the pricing he presented to the committee. He reiterated that as the planning process moves forward the committee can choose to spend more or less on each component and that we had some flexibility with that within the grant.

Klaus explained that he had broken the expense sheet down into two columns. One for the \$67k project that would make up phase 1 and one for the larger overall project that would be phase 2.

Klaus gave a break down of his idea for a phase one project;

- Start of garden on the South end of the park
- half of the purposed retaining wall with back fill
- side walk/viewing area behind the retaining wall
- a path leading from the parking lot to the beach section with the retaining wall
- Mobi mat

- Some site improvements to the largest green space

LaPointe expressed his disappointment that more wasn't done to improve the larger green space and that there was no irrigation planned in phase 1.

Klaus explained that he was basing his ideas for phase one on increasing access to the water, but that it was up to the committee to decide what we would like to focus on first. He would follow our lead.

Committee discussion followed about the best course of action for phase 1, further discussion will take place at the next meeting on February 5th. With Klaus bring back more information on the break down of cost for the improvements of the 1 acre green space.

McDonough went over the information that the GTRLC will need at their next board meeting to make an informed decision about supporting Acme in efforts to continue with park improvements.

- Commitment from Acme Board
- Park plan that fits the trust funds expectation of land use- commented that he really likes the plan that Klaus is currently working on designing.

McDonough needed to leave to attend another meeting.

Discussion continued about the break down of cost. Over all park plan estimated cost is approximately \$998K. Committee was in agreement that phase 1 was to total \$67k and phase 2 to total \$500K.

Jenema proposed that the committee look at projects that could pull out to bring the price of phase 2 down to \$500K, while leaving room for them to possibly make up phase 3 at an undetermined future date. The four items are as follows;

- Playground
- South End drop off drive/ ADA parking
- Additional garden expansion
- Tart trail connector (this is not to be removed from the plan but to funded by an alternative source.)

All committee members present were in agreement.

Next steps include;

- prioritizing the park plan
 - deciding on what projects to for phase 1
- 3 tasks that the committee agreed on for phase one are
1. Gardening area on the south end for the garden club
 2. Half of the retaining wall and the side walk directly behind it
 3. path from the parking lot down to retaining wall

Committee wanted to look at other options related to making the largest green space more user friendly.

- Set next meeting date, Friday, February 5th. 8:30-10:30am

Discussion followed on the best time to have a public hearing. 10 days notice is needed. Klaus noted that he will just be arriving back from vacation on March 1st., the first date proposed, also the regular March board meeting . Consensus from the committee was to address the issue at the February board meeting, allowing the board to decide if they would like to set a special meeting or address it at the regular March meeting.

G. OLD BUSINESS:

1. Committee Mission & Vision Statements (it time allows) – *Shawn Winter, Amy Jenema*
Motion: Timmins 2nd. Wentzloff
To move old business 1) Committe Mission & Vision statement, to the next meeting.
Motion carries.

H. PUBLIC COMMENT no public present

ADJOURN: 3:45 Motion to adjourn Timmins 2nd. Wentzloff
Motion carries.